



AOS FEE STRUCTURE 2023/24

Any organisation involved in parking enforcement on private land and wishing to request vehicle keeper details from the DVLA will need to join an Accredited Trade Association (ATA) - the BPA's Approved Operator Scheme (AOS) is an ATA. All BPA AOS members are also required to be BPA Corporate Members.

Membership fees for the BPA are as follows and are in addition to the AOS charges.

Corporate Membership BPA Fees

Fee bands

1. This band is for sole owners/proprietors (i.e. consultants) or other organisations whose total earnings/ turnover should not exceed £70,000. (NB satisfactory evidence of turnover will be required with application)
2. Parking related* turnover less than £249,999k in the latest full financial year
3. Parking related* turnover between £250k and £999,999 in the latest financial year
4. Parking related* turnover between £1m and £4,999,999 in the latest full financial year
5. Parking related* turnover between £5m and £19,999,999 in the latest full financial year
6. Parking related* turnover in excess of £20m in the latest full financial year

Corporate Band Fee	1	2	3	4	5	6
	£180+VAT	£355+VAT	£690+VAT	£1390+VAT	£2760+VAT	£6845+VAT
Overseas	£455					

*The BPA Corporate Membership fee is based on Parking related turnover and is any income your organisation derives from selling products or services within the parking sector, or activities relating to the parking sector. Any organization involved in any form of off-street enforcement, and wishing to join the British Parking Association (BPA) must be registered with the Approved Operator Scheme (AOS).

AOS Membership Fees

The AOS is a non profit making, fee based scheme that is a part of the BPA and the management and operation of the scheme (including the compliance monitoring programme) is directly funded by the AOS fee revenue.



Upon applying to join the scheme, there is a £560 + VAT non-refundable administration fee which is payable with your application. Then, once the application process is complete there is an annual fee payable by all members. The fee structure is based on a combination of your annual parking related turnover and your annual private parking enforcement related turnover and is as follows:-

Turnover	AOS annual fee
Year 1 Only - Up to £49,999.99*	£600 + VAT
Up to £74,999.99	£1,015 + VAT
£75,000.00 - £99,999.99	£1,555 + VAT
£100,000.00 - £249,999.99	£2,390 + VAT
£250,000.00 - £499,999.99	£3,700 + VAT
£500,000.00 - £999,999.99	£5,130 + VAT
£1,000,000.00 - £4,999,999.99	£7,035 + VAT
£5,000,000.00 plus	£8,945 + VAT

* Year 1, introductory new member offer only, applies for turnover up to £49,999.99. For new members with a higher turnover the relevant Band would apply.

We will also charge you for your probationary external audit – which is currently £685 + VAT.

The charge for the Independent Appeals Service (IAS) is also based upon parking related turnover an annual fee that will help to maintain the fixed costs of the service. The structure of the fee for the IAS is as follows (over the page):

Turnover	Annual IAS fee
Year 1 Only - Up to £49,999.99	£370 + VAT
Up to £74,999.99	£790 + VAT
£75,000.00 - £99,999.99	£1,200 + VAT
£100,000.00 - £249,999.00	£1,845 + VAT
£250,000.00 - £499,999.99	£2,860 + VAT
£500,000.00 - £999,999.99	£3,965 + VAT
£1,000,000.00 - £4,999,999.99	£5,440 + VAT
£5,000,000.00 plus	£6,915 + VAT

* Year 1, introductory new member offer only, applies for turnover up to £49,999.99. For new members with a higher turnover the relevant Band would apply.

You should also be aware that a charge of £27.50 + VAT will be made to you for every appeal that is processed by the service.



Therefore your total expenditure for joining the Approved Operator Scheme can be summarised as follows:

Banding	Turnover	Fees payable
Band 1	Introductory Band Year 1 of membership only Up to £49,999.99	£560 application fee + £600 AOS annual fee + £685 audit fee annually + £370 IAS annual fee Total £2,215 + VAT
Band 2	Up to £74,999.99	£560 application fee + £1,015 AOS annual fee + £685 audit fee annually + £790 IAS annual fee Total £3,050 + VAT
Band 3	£75,000 - £99,999.99	£560 application fee + £1,555 AOS annual fee + £685 audit fee annually + £1,200 IAS annual fee Total £4,000 + VAT
Band 4	£100,000 - £249,999.99	£560 application fee + £2,390 AOS annual fee + £685 audit fee annually + £1,845 IAS annual fee Total £5,480 + VAT
Band 5	£250,000 - £499,999.99	£560 application fee + £3,700 AOS annual fee + £685 audit fee annually + £2,860 IAS annual fee Total £7,805 + VAT
Band 6	£500,000 - £999,999.99	£560 application fee + £5,130 AOS annual fee + £685 audit fee annually + £3,965 IAS annual fee Total £10,340 + VAT



Band 7	£1,000,000 - £4,999,999.99	<div>£560 application fee</div> <div>+ £7,035 AOS annual fee</div> <div>+ £685 audit fee annually</div> <div>+ £5,440 IAS annual fee</div> <div>Total £13,720 + VAT</div>
Band 8	£5,000,000 or greater	<div>£560 application fee</div> <div>+ £8,945 AOS annual fee</div> <div>+ £685 audit fee annually</div> <div>+ £6,915 IAS annual fee</div> <div>Total £17,105 + VAT</div>

Please note these fees are valid until 31st March 2024